

# Northborough Recreation



FULL DAY  
SUMMER  
PROGRAM  
2025

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## FULL DAY SUMMER PROGRAM 2025

### **Our Vision**

Our enthusiastic and creative counselors will engage your kids in a variety of fun activities throughout the summer. Every day is a new adventure! Sports, games, water play, crafts, science and cooking projects, playground fun, and more! Kids are placed in groups by grade and planned activities are safe and age appropriate. Older kids enjoy separate fun from younger children.

### **Our Commitment**

We strive to create a fun, safe program for all children and we feel confident in saying that we have achieved this for many years. We are hopeful that your children have enjoyed our program and are excited to come back this summer!

## Program Information

Our program is housed at Lincoln Street Elementary all summer. We are an active program, utilizing the school cafeteria, gyms, classrooms, and outside spaces (tennis courts, basketball courts, playground, etc.) Lincoln Street Elementary has an air filtration system that makes most rooms feel air conditioned. We do our best to keep our kids comfortable, including implementing water activities to keep cool, and more.

Our program runs from 8am-5pm, Monday-Friday, for 7 weeks during the summer. The program is for kids going into grades K-6. Kids (grades 3-6) will have the option to go on field trips on Wednesdays for an additional price.

# Registration

We are changing our registration process. Registration will be online ([www.northboroughrecreation.com](http://www.northboroughrecreation.com)) on Saturday, February 1st 2025. **New this year, registration for Northboro residents will begin at 9am, and non-residents will begin at 11:00am.**

Please make sure your child's current grade is correct in the registration system before registration.

Registration is due in full: You must pay in full for the weeks you want. **Deadline to withdraw for a refund. The deadline to withdraw from the summer program and receive a refund (minus \$20/week/child) is February 17th. From February 17th - March 17th you can cancel with a \$50/week/child cancellation fee. No refunds will be issued after March 17th.** Last year, due to families cancelling through May 1st, it wasn't easy to fill open spots since families had already found other camps. We can no longer give refunds after March 17th.

# Pricing Information

Regular Program Day, 8am - 5pm:  
\$350/\$330 for all siblings

Fees adjusted for Week 1  
(no program on July 4th): \$280/child

Field Trip pricing is  
\$60 per child, per field trip

# Financial Assistance

We appreciate you choosing us for the care of your children each summer. Please note that if the cost is not manageable with your budget, we do offer Financial Aid through our department. You can find the application on our website.

[www.northboroughrecreation.com](http://www.northboroughrecreation.com)



# Field Trips

Week #1: June 30 - July 3rd (no camp July 4th)	→	<b>Boundless Adventures</b>
Week #2: July 7th - July 11th	→	<b>Water Country</b>
Week #3: July 14 - July 18th	→	<b>Kimball Farms</b>
Week #4: July 21st - July 25th	→	<b>Six Flags</b>
Week #5: July 28th - August 1st	→	<b>Rev Game @ Gillette</b>
Week #6: August 4th - August 8th	→	<b>Urban Air</b>
Week #7: August 11th - August 15th	→	<b>Canobie Lake Park</b>

\*note Week 7 field trip is on Thursday 8/14

## What to Wear

- Comfortable clothing appropriate for lots of activity, no loose jewelry
- Sneakers: Flip-flops/Crocs can be brought in backpacks for water days and water parks, but are not safe for everyday programming. Flip-flops, sandals, Crocs, open-toe shoes, etc. can cause accidents when kids are running.
- Sunscreen. Please apply sunscreen before coming to camp each day and provide sunscreen for your child to re-apply midday. Spray is best!

## What to Bring

**\*We are not responsible for lost personal items\***

- Backpack
- Refillable Water Bottle
- a Lunch
- at least 2 snacks: One snack for our morning break and one for our afternoon break. Please pack extra food! Our program is very active throughout the day and children typically eat more
- Sunscreen - that kids can apply to themselves

## What NOT to Bring

- No Video Games, electronics, toys (including trading/gaming cards) - personal belongings may be lost or damaged and in some cases, cause conflict with other kids
- No objects that might be harmful to others
- No glass bottles (this includes water bottles and lunch containers)
- No medication unless given to the Camp Director
- No Gum

# Arrival Procedure

- Time: Drop off begins at 8am, however, for activity planning purposes, please drop off by 9am.
- Please allow a few extra minutes on Monday mornings. Upon arrival, you will find the Camp Director at the registration table. Please sign your child In with the name of the person picking them up. Your child will then be directed Inside to their assigned classroom and counselors.
- Please give any medications and special Instructions to the Director at Drop-off. Please see **Dispensing and Storage of Medication** for more Information.
- Dropping off at Lincoln Street School (76 Lincoln Street). Meet our wonderful staff under the overhang outside the cafeteria doors at the front of the building. Please be sure to park In the school's parking lots and proceed with caution (there are lots of kids coming In and out).

# Pickup Procedures

- The pickup person needs to be designated at drop-off each morning when you sign your child In for the day.
- This person must be at least 18 years old. Identification will be required In cases where staff do not recognize the pick-up person such as If It Is their first time picking up.
- If you need to add a new pick-up person to list once the program has started please contact the Director or the Recreation office, (508-393-5034)
- **Program Pick-up Is no later than 5pm.** The school physically closes at 5pm, so please do not be late.
- Late pick-up policy: A warning will be given the first time, but fees will be Incurred for the second time and thereafter. Fees will be \$10/child for the first 5 minutes, and \$1/child per minute after that. This Is paid for overtime for staff and the school custodian.
- Late pickup protocol: on the rare occasion that we are unable to reach any parent/guardian/adult listed on the emergency contact sheet, the Camp Director will follow the following protocol: At 5:30pm, will all listed contacts being called at least twice, the Camp Director will call the Recreation Director to Inform her of the situation. After 60 minutes, If we are still unable to reach anyone, the Camp Director will call the police. The police will then determine If the Department of Health Services should be contacted.

# Dispensing and Storage of Medication

All medications for campers must be received in their original packaging or prescription bottle. Each medication should be accompanied by an Authorization to Administer Medication Form. The name of the medication and the proper dosage for the child must be clearly written on this form. All oral medications will be stored in a locked container in the first aid area by the front desk with the Director or in a locked container in the refrigerator. The only medications that Group Leaders can carry in their groups' first aid kits are epi-pens. Any oral and other medications must be dispensed by one of the Program Directors as supervised and approved by the program's Health Care Consultant. For the safety of all, campers may NOT carry their medications or keep them stored in their backpacks.



## Is this your child's first experience with the Summer Program?

When speaking of the summer program, it helps to stress the positive. For example, if you tell your child that they do not need to be afraid, they start wondering what might make them afraid of the program. If you tell your child, you will come back to get them if they don't like it, they think there is a possibility they will not like it, and odds are they will ask to go home after you leave. At drop-off, check your child in with us, and say a quick goodbye; lingering makes it more difficult for them to separate, even if they are crying. It is easier for our staff to distract and redirect your child's attention to something positive if you are not there. We promise to call you if we cannot calm your child down. We want this experience to be a happy, positive and fun experience for your family. If you have any special circumstances or concerns please make sure to list them on the registration forms. If you would like to discuss these concerns further with the Program Director, please contact the Recreation office at 508-393-5034 before your week of camp begins.



# Behavioral Dismissals

The recreation summer program has a zero-violence tolerance policy. If a child physically hurts another child or staff member, the Director will call the parent and ask for the child to be picked up Immediately. A behavioral Incident report will be filled out. The parents will be asked to sign It, and your child will be asked to leave the program for the summer.

## Code of Conduct **\*All parents must sign this before signing their child up for any program\***

### Participant's Code of Conduct

Northborough Recreation provides an outstanding program for children and youth. To accomplish this goal, kids should behave appropriately and promote a safe, fun, and healthy environment through productive participation. We aim to promote character values of caring, honesty, respect, and responsibility In all aspects of our summer program. We ask that all kids and parents/guardians read this code together before arriving at camp.

### Respect

Be respectful and cooperative and contribute positively to the experience If fellow kids. Be careful and consider that my actions will not hurt another participant's feelings or hurt them physically, either Intentionally or accidentally. Show respect to the camp staff and cooperate fully with their Instructions. Always follow directions. Respect the rights and beliefs of others and treat others with courtesy and consideration. Respect the property of others

### Personal Space and Property

Be respectful of all camp property and equipment/supplies. Never mark, deface, or destroy camp personal property or nature.

### Safety

Kids must wear closed-toe/closed-heel shoes at all times. They must also pay attention to their surroundings and exercise care In all activities. Kids will adhere to all safety rules and regulations given for each activity they participate In while at the program.

# Code of Conduct Continued...

## Behavior

Conduct myself responsibly. I understand that horseplay, inappropriate touching, unwelcome teasing/bullying, or other unkind behaviors are prohibited and will not be tolerated. I will communicate in an appropriate manner, which means I will not use foul language or gestures, harsh words, or raise my voice. Refrain from deliberately causing bodily harm to the kids or staff. Pushing, kicking, hitting, or fighting are not acceptable behaviors, will not be tolerated and will be grounds for dismissal from the camp program. If I am dismissed from the summer program, I understand that I cannot participate in the program the following year.

## General

- Kids are expected to wear appropriate clothing to camp each day.
- Kids must inform the camp staff if they are experiencing a problem with another participant or other issues. If the staff is not informed about the problem, they cannot stop it or assist the participant. We expect all kids to have FUN, but not at the expense of others.
- Kids are encouraged to participate in all activities to the best of their ability.
- Violation of the **Participant's Code of Conduct** can be grounds for automatic dismissal. Refunds are not given when a participant is dismissed from a program.
- Weapons, look-alike weapons, or objects that may be used to threaten, intimidate, harm others or damage property may not be brought to camp.
- Clothing that is of inappropriate length or fit must not be worn.
- Any shirt with inappropriate slogans, pictures, art, and/or other written messages that do not promote a healthy recreational environment (ie, messages depicting drugs, alcohol, smoking, sex, weapons, violence, racism, or language that would be considered obscene, provocative, disrespectful, or judgmental) must NOT be worn.

I have read the above **Participant's Code of Conduct**. I agree to adhere to all the above to ensure that my camp experience and the experience of other kids is positive. I understand that failure to adhere to these rules may result in my dismissal from the program.



# Medical Emergencies Requiring Transport to a Hospital

In the unlikely event your child requires medical attention that requires an emergency hospital visit, your child will be transported by ambulance to UMASS Worcester, at 55 North Lake Ave, Worcester MA, 01655. The hospital's phone number is 508-856-3511. Parents/Guardians will be notified immediately and asked to meet the Director at the hospital.

## Children Requiring an Aide

Children with varying abilities are welcome at camp. If a child is assigned a 1:1 aide during the school day for any reason, an aide is required to accompany the child during camp. We are unable to hire or provide aides. Call the Recreation Director to discuss accommodations for any child requiring special considerations.

## Questions?

If you have any questions, please contact the Recreation Office at 508-393-5034 or [recreation@town.northborough.ma.us](mailto:recreation@town.northborough.ma.us). If you'd like to speak with the Program Director, you can call the program phone number, which will be provided on our site before the program starts.

**Please note that this phone number changes from year to year.**



# We look forward to seeing old friends and making new ones this summer!

**Northborough Recreation  
63 Main Street  
Northborough, MA 01532  
508-393-5034  
[www.northboroughrecreation.com](http://www.northboroughrecreation.com)**